

Guidelines for Hosting the IJPA Flagship competition

The following questions define the *ideal* eligibility requirements for a country or organization applying to host IJPA's flagship competition. All requirements must be fulfilled for the application to proceed to the next stage.

1. Hosting Experience and Organizational Capacity

- Have you previously hosted major championships, competitions, or large-scale public events?
- Do you have an experienced organizing team capable of managing an international championship, including competition operations, participant services, volunteers, logistics, communication, and on-site delivery?
- Can you provide references or documentation from previous major events hosted by the applicant organization or proposed organizing team?

2. Venue and Competition Capacity

- Have you identified a suitable venue that can host the championship for the full required event period, including preparation, competition days, and dismantling?
- Can the venue accommodate at least 200 competitors per competition round, with appropriate table space, lighting, ventilation, and working conditions with both natural and artificial light?
- Does the venue provide seating for at least 400 spectators?
- Does the venue have sufficient additional space for registration, storage, staff areas, shops or exhibitors, media, livestreaming, and event operations/social puzzling?

3. Accessibility and Participant Services

- Is the venue accessible for people with disabilities, including accessible entrances, restrooms, competition areas, and spectator seating?
- Are adequate food service options available at or near the venue for competitors, officials, volunteers, and visitors?
- Are there sufficient, clean, and accessible restroom facilities for the expected number of competitors, spectators, staff, and visitors?
- Can the organizers provide a safe, well-managed, and comfortable environment for participants, officials, and visitors?

4. Travel, Accommodation, and Local Infrastructure

- Is the host city located close to an international airport?
- Is the venue easily accessible by public transport, taxi, shuttle service, or other reliable transport options?
- Are there sufficient hotel rooms available within 15 minutes of the venue on foot, public transport, shuttle service, or car?
- Are there accommodation options available at different price and quality levels for competitors, teams, officials, volunteers and visitors?
- Can the organizers provide clear information about visa requirements and entry conditions for international participants?

5. Technical and Digital Requirements

- Can reliable high-speed internet be provided at the venue for event operations, registration, media, general public and livestreaming?
- Can livestreaming of the competition be provided to a professional standard?
- Can the organizers provide or operate a suitable website, registration system, payment solution, and scoring/timing system for the championship?

6. Competition Delivery and Compliance

- Can the organizers host all mandatory competition categories, including individual, pairs, and team competitions?
- Can English be used as the main language for official communication, registration, competition information, website and announcements?

7. Financial, Legal, and Host Commitments

- Can the applicant provide sufficient financial, legal, and operational guarantees to deliver the championship responsibly?
- Can the applicant provide evidence of support from relevant local partners, such as the venue, municipality, tourism board, sponsors, or other public or private stakeholders?